

## **NORTHCROSS INTERMEDIATE SCHOOL**

### **BOARD OF TRUSTEES MEETING**

**27 OCTOBER 2020**

**PRESENT:** David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Marc Rowlinson (Staff Trustee), Lynne Potts (Board Secretary), Wendy Naidu (Deputy Principal), Jill Haslam (Deputy Principal), Tania Wansink, Gavan Brunton, Annamaria Maclean.

**MEETING STARTED AT:** 6.00 p.m.

**APOLOGIES:** Christina England (Deputy Principal).

David Oakley welcomed all Board members to the meeting.

**MINUTES OF THE PREVIOUS MEETING:** Minutes of the previous meeting held on the 15 September 2020 are a true and accurate record. Moved Gavan Brunton/Seconded Tania Wansink. Carried unanimously.

#### **REPORTS:**

**PRINCIPALS:** Jonathon Tredray presented his report to the Board.

**POST CARD FROM QUEENSTOWN:** A very inventive presentation from Ollie Jenkins a student who had attended the Queenstown trip recently held was viewed. Jonathon took the opportunity of thanking the Board for giving permission for the trip to proceed.

**LATE:** Jarred Cuff arrived at 6.06 p.m.

**PROJECTED ROLL FOR 2021:** The projected roll will be 1,340 students. The MOE have approved the provisional roll.

**NAG 4 PROPERTY:** Tenders have now closed on GETS for the covered court building project. However Robert Gunter our project manager have informed me that there is still another step in the process before we secure a construction company. We have to nominate 4 companies from the original tender process to get them to give a final quote of the canopy again using GETS. This process will now close on the 12/11/2020. The four companies are Class Wall Modular Systems, Fabric Structures Limited, Nova Shades and Shade Systems.

**APPOINTMENT OF STAFF FOR 2021:** The appointments committee have now appointed Logan Geeves, Kirsten Russell, Ruby Hallet and Janette Wilson as teaching staff for 2021. Moved David Oakley. Carried unanimously.

Jonathon Tredray moves that his report be accepted. Seconded Gavan Brunton. Carried unanimously.

**FINANCE REPORT:** Kevin Faulkner presented his report to the board.

**LOCALLY RAISED FUNDS:** Kevin Faulkner reported that Year 6 Enrolment donation contributions have exceeded expectations for 2021. This led to a surplus month which in turn brought our year-to-date operating position back into surplus. Furthermore, revised expectations following a cash flow review at the end of the third quarter are for an end-of-year operating position around breakeven.

**DRAFT BUDGET 2021:** Work has already started on compiling the draft budget for 2021, the aim is to present this at our next meeting on the 24 November 2020 for discussion.

Jared Cuff moves that the Finance report be accepted/Seconded Jonathon Tredray. Carried unanimously.

**STAFF REPORT:** Marc Rowlinson presented his report to the Board.

**FPS:** Glenis Martin continues with excellent results in the FPS competitions. Six teams have been invited to the National Finals which will be held virtually on Saturday 31 October 2020.

**SHERWOOD SCHOOL:** Year 3 primary students have been popping up to get gardening experience. This has been led by our NX gardening gurus who have been sharing their knowledge. This is proving to be a very positive experience.

**NX SPEECH COMPETITIONS:** This was held during term three and due to COVID restrictions we had to pre-record our finalists in front of a very small audience. Carly Fear was selected to represent our school at the Rotary Club Speech finals.

**MATHEX:** 320 NX students took place in this competition, this was organised by Christina England and Katrina Starrs. They also organised the North Harbour Mathex competition as well.

Tania Wansink moves that the Staff Report be accepted/Seconded Annamaria Maclean. Carried unanimously.

**PROPERTY REPORT:** This was taken as read.

Moved David Oakley. Carried unanimously.

**GENERAL BUSINESS:**

**HEALTH & SAFETY MEETING:** This has been scheduled on 4 November 2020 at 11.15 a.m. in the Board room.

**CO-OPTING A NEW BOARD MEMBER:** Board discussion took place on finding a suitable candidate for our Board. Discussion took place on trying to find someone with a working knowledge of the building profession. An invitation is to be put onto the school website plus our Year 6 contributing school cohort inviting parents to contact the school should they be interested in joining our Board. Moved David Oakley. Carried unanimously.

**CORRESPONDENCE:**

**SUZANNE HART:** Suzanne is asking for a year's unpaid refreshment leave for one year from January 2021 until January 2022. Jonathon Tredray moves that refreshment leave be granted/Seconded Tania Wansink. Carried unanimously.

**RESIGNATION:** This has been received from Jacob Geenty.

**APPLICATION OF FUNDING FOR ATHLETE NATION PROGRAMME:** Board permission is requested to apply for a grant of \$54,000.00 from both the New Zealand Community Trust and the Grass Roots Foundation. The Board has approved the funding application to both the New Zealand Community Trust and the Grass Roots Foundation for \$54,000.00 to be used to support the Athlete Nation programme. Moved Jonathon Tredray/Seconded Jared Cuff. Carried unanimously.

**MEETING WENT INTO COMMITTEE AT: 18.44 p.m.**

**OUT OF COMMITTEE AT: 18.47 p.m.**

**ROCK QUEST:** Board discussion took place regarding the rock quest competition. Due to COVID this year the Rock Shop has only accepted 15 bands. Despite some schools entering the competition more than once the Rock Shop will only let us enter the competition via a video link.

**Meeting closed at 6.50 p.m.**

**Next Meeting will be held on the 24 November 2020 at 6.00 p.m.**

**Signed:**

**Chairperson**

**Dated:**