

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

27 AUGUST 2019

PRESENT: David Oakley (Chairperson), Jonathon Tredray (Principal), Wendy Naidu (Deputy Principal), Marc Rowlinson (Staff Representative), Lynne Potts (Board Secretary), Tania Wansink, Gavan Brunton, Annamaria MacLean, Jared Cuff.

MEETING STARTED AT: 6.30 p.m. David Oakley welcomed everyone to the meeting.

PRESENTATION FROM SHARON HINES – DIRECTOR OF INTERNATIONAL STUDENTS: Sharon Hines gave a very comprehensive report to the Board. Sharon Hines reported that during her forthcoming trip to Korea with Jonathon Tredray they will be holding an Alumni luncheon and so far 17 people have rsvp that they will be attending. Sharon spoke on making connections with both old and new prospective International students and their families and how the Korean families really like to meet our Principal. Our Short Term programme has been really well received with very positive feedback from teachers and the majority of the students and families involved and this is something that she would like to see continued going forward. Sharon Hines also thanked Marc Rowlinson for his help and commitment in getting students to make these incredible homemade gifts to present to agents while overseas. International Student Flyers are currently being published and these will be translated into Korean and Chinese initially. International Student Academic Progress will be reported on by Wendy Naidu. The Board took the opportunity to thank Sharon Hines for her work throughout the year. Sharon left the meeting at 6.45 p.m.

MINUTES OF THE PREVIOUS MEETING: The minutes of the previous meeting held on 30 July 2019 are a true and accurate record. Moved Annamaria MacLean/Seconded Jared Cuff. Carried unanimously.

MATERS ARISING:

PROFESSIONAL DEVELOPMENT: Board discussion took place regarding Professional development for all Board members.

6.55 p.m. Rachel McKenlay arrived.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the Board.

EBTT: Jonathon Tredray spoke about Employment Based Teacher Education programme. This allows for a trainee teacher to be employed by a school while undertaking their teaching qualification within school instead of going to university. A robust mentoring programme would be required to support the trainee teacher.

ATTENDANCE: At the end of each year the MOE ask all state schools to send in their attendance data. Our school has made a deliberate attempt to reduce absenteeism because non-attendance is directly linked to low achievement in students. An acknowledgment has to go to Annie Lloyd SENCO who has been working very closely with at risk students and their families.

NAG 1 & 2 CURRICULUM REVIEW: Wendy Naidu reported to the Board that there had been some good shifts in student's achievements.

2019 INTERNATIONAL STUDENTS OTJ SUMMARY: Wendy Naidu reported that our International Students attend ESOL lessons as part of their everyday programme. RazKids Reading programme is also set up for our International students.

NAG 3: STAFFING: Currently we are fully staffed. However one teacher is only back with us at the end of this month due to an injury she sustained at her home.

NAG 4: PROPERTY: Last week Andrew Bolland, David Oakley, Wendy Naidu and myself all attended a MOE Property Seminar on the new format of developing a 10 Year Property Plan and signing a 5 Year Agreement. Board discussion took place regarding a master plan of future developments for our school.

NAG 5: HEALTH & SAFETY: Discussion took place on the Health and Safety meeting which took place on 14 August 2019 and also the Medical, Health Centre admissions for the last six months.

Rachel McKenlay moves that the Principals report be accepted/Seconded David Oakley. Carried unanimously.

PROPERTY REPORT: Taken as read.

ASSETS FOR DISPOSAL: Board permission is requested to dispose of the assets as per the list provided. Moved Rachel McKenlay/Seconded Tania Wansink. Carried unanimously.

STAFF REPORT: Marc Rowlinson reported to the Board. There have been an endless list of sporting achievements that Northcross Intermediate teams have excelled at. Orienteering, Mathex, Kamo/Mahu Sports exchange, Trash to Fashion which has been organised by Alison Oliver-Smith one of our teachers, Basketball North Harbour Zone Day.

FPS RESULTS: 10 Teams ranked 1st, 3 Teams ranked 2nd, 2 Teams ranked 3rd, 3 Teams ranked 4th, 1 team ranked 5th, 1 Team ranked 6th. They are now preparing for the qualifying exam and the topic is "Food Loss and Waste".

CHESS TEAM: Under the management of Jonathon Tredray the chess team won the Auckland regional finals and they are now going to Palmerston North to represent Northcross Intermediate in the New Zealand Championships.

THE KIDS SING: Our new music teacher Sylvia Watson and choir teacher Amy Chang took over 80 students to compete in this event. We won a Silver award.

ROCKSHOP BANDQUEST: 17 Bands performed this year, Northcross Intermediate came 3rd overall and a Musicianship award went to Declan Squire for his saxophone playing ability.

ROSMINI COLLEGE LITERACY LEADERS VISIT: The HOD Year 9/10 English Paula Pierce and HOD Year 7/8 English Karen Falconridge plus another Rosmini teacher came to visit our HOD Literacy Tui Bennett to view our Writing programme in action.

ENVIRO – ZERO WASTE ZERO CARBON: There will be various meetings to develop a zero waste, zero carbon, zero footprint, all costs for this programme will be covered by a local board grant by Hibiscus Coast Zero Waste.

Rachel McKenlay moves that the Staff report be accepted/Seconded Gavan Brunton. Carried unanimously.

GENERAL BUSINESS:

POLICIES:

CODE OF CONDUCT: Board discussion took place on this policy. This policy has now been passed. Moved David Oakley. Carried unanimously.

CONFLICT OF INTEREST: Board discussion took place on this policy. This policy has now been passed. Moved David Oakley. Carried unanimously.

BOARD OF TRUSTEES' CODE OF BEHAVIOUR POLICY: Board discussion took place and regarding 6. Respect the integrity of the Principal and staff the Board has decided to include the following. 6. Respect the integrity and views of the Principal, Staff and fellow Board Members. Once these changes have been made the Board is happy to then pass this policy. Moved David Oakley. Carried unanimously.

REGISTER OF DISCLOSURE: Board discussion took place on having a register of disclosure for all Board members plus their partners. Annamaria MacLean is going to email Lynne Potts with a format for this register.

OPEN EVENING: Jared Cuff thanked everyone involved with the recently held Open Evening on the 22 August 2019. Jonathon Tredray reported that comments from other parents had been extremely complimentary as well.

CORRESPONDENCE:

MATERNITY LEAVE – KRISTY BUCKLEY: Maternity leave has been requested commencing on 18 October 2019 – 18 October 2020.

EDVENTURETOURS – CULTURAL TRIP TO JAPAN 2 OCTOBER – 9 OCTOBER 2020: The Board gave permission for this trip last year for fifteen students and two staff members to conduct a cultural exchange trip to Japan. Discussion took place and Jonathon Tredray assured the new Board that this trip was cost neutral to the school and would also take place within our school holidays. Both Marc Rowlinson and Suzanne Hodgins are the teachers in charge of the trip.

RESIGNATION – CHLOE MOORE: School counsellor one day per week has now resigned. Chloe's last day will be 6 September 2019.

Jonathon Tredray moves that the correspondence be accepted/seconded Jared Cuff. Carried unanimously.

Meeting closed at 7.45 p.m.

Next meeting will be held on the 22 October 2019.

Signed:

Chairperson

Dated:

