

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

30 JULY 2019

PRESENT: David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Wendy Naidu (Deputy Principal), Christina England (Deputy Principal), Jill Haslam (Deputy Principal), Marc Rowlinson (Staff Representative), Lynne Potts (Board Secretary), Annamaria MacLean, Tania Wansink, Gavan Brunton, Jared Cuff.

MEETING STARTED AT: 6.30 p.m. David Oakley welcomed everyone to the meeting.

SPEAKING RIGHTS JILL HASLAM: David Oakley moves that speaking rights be given to Jill Haslam until the end of the year. Carried unanimously.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the Board.

NATIONAL ADMINISTRATION GOALS (NAGS): Board discussion took place on the NAGS. These guidelines are set out for Boards of Trustees to achieve educational goals and the processes of how we achieve these goals.

NATIONAL EDUCATION GOALS (NEGS): Board discussion took place on the National Education Goals (NEGs). The government has set the NEG's in recognition of the importance of our education system in New Zealand. However the NEGs are due to be repealed in January 2020. Discussion took place on what they will be replaced with. At this stage no further information has been received from the government but I will keep the Board updated as information comes to hand.

OVERVIEWS – LITERACY & MATHS: This term the major topic is Uniquely Me and for maths the focus is Geometry and Measurement. Literacy is looking at Novel study and Documentary making.

WRITE THAT ESSAY: An article was written about our students in the NZ Education Gazette about the very novel way of improving our students writing skills, also in the same publication our Kapa Haka Group also was mentioned as they performed at a Matariki event with other schools.

PARENT TEACHER INTERVIEWS: Board discussion took place and some members of the Board felt that 10 minutes was too short a time for the interviews. Jonathon Tredray stated that after the last parent interviews most parents felt that 15 minutes was too long for the interview process.

2019 – 2021 STRATEGIC PLAN: The 2019 annual plan gets reviewed each and every term. This makes the plan a living document.

2019 ANNUAL SCHOOL IMPROVEMENT PLAN: This will be re-tabled for discussion at our next Board meeting.

7.00 p.m. Rachel McKenlay arrived.

BOARD OF TRUSTEES 3 YEAR WORKPLAN OVERVIEW: Jonathon Tredray mentioned Policies review, Board training, regular reviews and student achievements.

NAG 4: PROPERTY: A new round of property funding starts again in July 2020. We have opted into the MOE plan where they arrange for the project manager to undertake work with the MOE negotiating consultant fees. I would like Board permission to be allowed to use \$10,000.00 of unspent

funds from our 5YA funds to create a band room in the music block. Discussion took place. Rachel McKenlay moves that \$10,000.00 be spent on the band room. Seconded Jared Cuff. Carried unanimously.

Jonathon Tredray moves that his Principals report be accepted/Seconded Tania Wansink. Carried unanimously.

FINANCE: Kevin Faulkner presented his report to the Board.

OPERATING POSITION: Kevin Faulkner explained that the audit adjustments detailed at the previous board meeting mean that comparison figures with both the previous year and the current year's budget are challenging. However, leaving aside those adjustments we would have a current operating deficit of under \$10,000 and this would be the result of timing issues in relation to staff PD and the BOT election which will clear as the year progresses. End of year expectations are for a position marginally better than budget excepting the audit adjustments.

WORKING CAPITAL: The surplus is reduced due to the audit adjustments but it still remains in a healthy position.

PROPERTY: Kevin Faulkner referred to the Property Manager's report, specifically the Fire System Survey which found a number of issues that needed to be addressed thus requiring an on-going review of our property project costs. Jonathon Tredray explained that a number of the findings related to systems that had been in place for many years and were now only being raised for the first time. Two second opinions from other experts in the field had only confused the position further. The school are working through the requirements to ensure that appropriate changes are made to enable our on-going compliance in this area.

INTERNATIONAL STUDENTS: Kevin Faulkner referred to the International Director's report, specifically the new short-term programme that we have introduced for the first time this year. Due to its success, both culturally and financially, it is proposed to run this annually at the start of term 3. Feedback from students, families and teachers was all positive, largely due to the structures put in place by the International Director and the ESOL Co-ordinator. Rachel McKenlay asked if we track the progress of each individual international student. Wendy Naidu said that she would ensure that this will be reported on at each Board meeting in future.

Jonathon Tredray moves that the Finance report be accepted/Seconded Jared Cuff. Carried unanimously.

STAFF: Marc Rowlinson presented his report to the Board.

MUSIC DEPARTMENT: Northcross Intermediate under the direction of our new music teacher Sylvia Watson has started a Youtube channel so that music performances throughout the year can be shared.

PERFORMING ARTS CLASS: The Northcross performing arts class performed in Showquest at the Spark Arena in front of an audience of over 3,000 people it was extremely exciting with two original songs being sung.

TAMA TOA TREE ADVENTURES: A team of Tama Toa boys went to the Woodhill Tree Adventure Course. Despite the weather not being cooperative the boys all worked as a team and helped each other out during the day. The teacher in charge of the group Carl Timmis said it was one of the most successful teaching moments of his career.

DAY LIGHTING PROJECT: Our students that are involved went on a site visit at the Sherwood stream. They are learning about how to naturalise the stream thus encouraging biodiversity to help restore the ecosystem.

Marc Rowlinson moves that his report be accepted. Seconded Gavan Brunton. Carried unanimously.

GENERAL BUSINESS:

HEALTH & SAFETY MINUTES: The minutes were discussed from the meeting held at school on 12 June 2019.

TIGER TURF: Board requested clarification that the drinking fountain that had caused the area to get slippery has been replaced. This has been actioned by Andrew Bolland, Property Manager.

ROAD SAFETY WITHIN THE NX GROUNDS: David Oakley spoke to the Board about the possibility of adding further judder bars.

Our next Health and Safety meeting will take place on the 14 August 2019 at 9.00 p.m. Rachel McKenlay has offered to be the BOT representative at that meeting.

GENERAL BUSINESS:

POLICIES: Board of Trustees' Code of Conduct, Board of Trustees' Code of Behaviour Policy, Board of Trustees Conflict of Interest Policy. David Oakley asked that all BOT members peruse these policies as they will be re tabled at our next Board meeting for review.

PROFESSIONAL DEVELOPMENT: David Oakley spoke regarding NZsta courses that are available to all Board members.

Meeting closed at 8.16 p.m.

Next meeting will be held on the 27 August 2019 at 6.30 p.m.

Signed:

Chairperson

Dated: