

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES

18 FEBRUARY 2020

PRESENT: David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Christina England (Deputy Principal), Wendy Naidu (Deputy Principal), Jill Haslam (Deputy Principal), Rachel McKenlay, Tania Wansink, Gavan Brunton, Jared Cuff, Annamaria MacLean, Marc Rowlinson (Staff representative).

APOLOGY: Lynne Potts (Board Secretary)

MEETING STARTED AT: 6.05pm

MATTERS ARISING FROM THE MINUTES: Next steps with playground will be discussed tonight.

MINUTES OF THE PREVIOUS MEETING: Minutes from the previous meeting held on the 26 November 2019, are a true and accurate record. Moved: Rachel McKenlay/ Seconded Gavan Brunton, Carried unanimously.

POLICY REVIEW: Code of C

conduct, Conflict of interest, Code of Behaviour policies - a reminder, the Board signed these policies and are still bound by them for 2020. A copy of these are on our website.

POLICIES: Rachel McKenlay asked if we would like to use "School Docs" site to cover our policies, to ensure we are doing the reviews in a timely manner, the reviews are being done online, and the community has access to them. There is a \$2000 annual cost, but saves hours of work. It also gives reassurance that we are up to date with our responsibilities. Annamaria MacLean says she learned about it at a STA course - which had been recommended to her also.

Rachel McKenlay moves that the use of School Docs be adopted. Seconded: Gavan Brunton. Carried unanimously.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the Board.

INTERNATIONAL STUDENT REPORT: A written report from Sharon Hines was presented by Jonathon Tredray. Nice to see Korean student numbers are increasing. China: Coronavirus – Northcross Intermediate has followed all Ministry of Education and Government recommendations. We also loaded learning on our website for these students to support learning. We were pleased to use Melanie Yang's expertise with our Chinese visitors.

PROFESSIONAL DEVELOPMENT: This has been a strong program for 2019 and has been carefully planned based on data for 2020. We are looking at PD around Student Well-being and Restorative Practice.

LATE: Jarred Cuff arrived at 6.19 p.m.

2019 ACHIEVEMENT: Discussion took place on the Overall Teacher Judgement, PAT's are nationally normed, and effect sizes (0.4 movement equals one year's movement). All these were used to review achievement.

OTJ IN MATHS: (looking at value added – one year’s progress). Maths results are very pleasing for Y7 and 8 – we are seeing strong positive movement. Programs that have supported this learning include Accelerated Learning in Maths, SPRING, COSDMBRICCS, Athletics, strong teacher practice, focus on problem solving and interpreting rich tasks etc. (0.4 effect size is one year’s growth) – the whole school Y7 effect size is 0.58. Y8 0.46. These results have shown a steady increase over last 4 years of specific effect size tracking.

OTJ IN READING: We have also seen good progress in Reading. However, we did not reach our reading targets for 2019. We are tracking our lower learners carefully.

Board discussion took place about the prevalence of devices at home and school and the reading levels coming into Northcross.

Programs include RAZ kids, Sharp reading, ALLs Accelerated Learning in Literacy, excellent classroom practice, modelling of best practice etc.

EFFECT SIZE OF 2019: Y7 reading 0.51, Y8 0.39. We need to particularly look at raising the achievement our middle band of students – Stanine 4-6.

Discussion took place with the Board about stronger results in Y7 as to Y8. We have spent a lot of PD/time/money on writing and maths – 2020 needs to see a focus on Reading.

OTJ WRITING 2019: Te Whare Rama, Write that Essay, excellent teacher progress have again seen strong progress.

NEXT STEPS: This is for all subjects including Reading Learning Progression Frameworks, ALL’s and ALiM all funded by the Ministry. Learning Support is going back into the classroom, Best practice shows that this makes a considerable difference.

PRIORITY EXTENSION STUDENTS: Maths extension, we are looking at having 200 students receiving Maths extension – these students self-nominate or are put forward by their teachers. We are looking for more ways to extend our extension students in all curriculum areas to keep them engaged in learning.

Rachel McKenlay said staff need to be congratulated on the results and progress of all students.

PROPERTY: Water tightness and health and safety of the Music room is being reviewed again. 6 years ago it was reviewed, it hasn’t leaked since, but it will be retested. We are waiting on these results.

HEALTH & SAFETY: Over the year we send students off site: Y8 Finlay Park Camp, Tama Toa, Student Leaders Taupo, Stuff and Nonsense trip, Sports camp, ILC Wellington trip, Japan exchange, Vanuatu trip. The board of trustees have requested a copy of these RAMS to be made available to them prior to these events taking place. Wendy Naidu will email all Board members RAMS as and when they are required. Jonathon Tredray moves that the Principal’s report be accepted. Seconded by Jared Cuff. Carried unanimously.

CALL FOR NOMINATIONS AS CHAIRPERSON OF THE BOARD FOR 2020: Two nominations were received for the Chairperson’s position on the Board of Trustees for 2020. Jared Cuff Nominated David Oakley, Gavan Brunton seconded the nomination. David Oakley accepted the nomination. Marc Rowlinson nominated Jared Cuff., Jared Cuff would consider this position for 2021, but not for this year. He thanked Marc Rowlinson for the nomination. David Oakley has now formally accepted the position as Chairperson for the Northcross Intermediate Board of Trustees for 2020.

FINANCE REPORT: Kevin Faulkner presented his report to the Board.

Kevin Faulkner explained his report. Budget for the year puts us and our working capital in a good position. We need to approve the budget for 2020. There has been a few slight adjustments from the draft at the end of 2019. The fixed asset schedule was shared with the Board in November 2019. The current position is up for discussion. Projector in the Gym – the single one is not sufficient given our increased roll. Option is large LED screen \$30,310 or extra projector \$5,000. Murray (IT person) believes the LED screen is the best option. Adventure Playground \$138,970, school minivan is \$55,000 (11-12 seater). Glass partition in Principal's office - \$6,750 to give us an additional meeting space. Discussion was had about each of these items and the impact on student learning and the ability to have money available to support the 5ya.

Board Decision is that we agree a budget now with a proviso that the adventure playground and school minivan will be revisited after the 5YA determination and any potential need for the board to add funds – we anticipate this being discussed at the next Board Meeting.

- Large LED screen \$30,310 or extra projector \$5,000 – Kevin will budget for the LED screen while we gather more information and make a final decision as to best fit.
- Glass partition in Principal's office - \$6,750 – approved.

Rachel McKinley moves that the Finance Report be approved. Seconded: David Oakley. Carried unanimously.

STAFF REPORT: Marc Rowlinson asked that we take his report as read. Moved Rachel McKenlay/ Seconded David Oakley, carried unanimously.

PROPERTY REPORT:

Taken as read. Moved David Oakley. Carried unanimously.

HEALTH & SAFETY REPORT:

Taken as read. Moved David Oakley. Carried unanimously.

GENERAL BUSINESS:

2020 BOT TIMES & DATES: Dates are all set, with a 6:30pm start.

BOT 3 YEAR OVERVIEW: This will be reviewed again once the School Docs are in place.

STRATEGIC REVIEW: The final copy will be emailed out over the next few days. Please email any questions or concerns. This is to be finalised and submitted by the 1st March 2020.

REGULAR REVIEWS: Spotlight reporting to parents, a review on Write that essay were submitted.

CORRESPONDENCE:

If you are interested in doing PD, please see the next STA newsletter.

David will be seeking clarification regarding Deputy Principal's having speaking rights at the board meetings for the year or meeting to meeting basis. Anyone can sit in on the meeting, but they need to be given speaking rights.

Meeting Closed at 8:05pm

Next Meeting will be held on 31 March 2020 at 6.30 p.m.

Signed:

Chairperson

Dated: