

NORTHCROSS INTERMEDIATE SCHOOL

BOARD OF TRUSTEES MEETING

15 SEPTEMBER 2020

PRESENT: Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Lynne Potts (Board Secretary), Wendy Naidu (Deputy Principal), Christina England (Deputy Principal), Tania Wansink, Annamaria Maclean, Jared Cuff, Gavan Brunton.

MEETING STARTED AT: 6.03 p.m.

APOLOGIES: Marc Rowlinson (Staff Trustee), Jill Haslam (Deputy Principal).

LATE: David Oakley arrived at 6.15 p.m.

Jared Cuff welcomed all Board members to the meeting.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on the 11 August 2020 are a true and accurate record. Moved Jonathon Tredray/Seconded Gavan Brunton. Carried unanimously.

REPORTS:

PRINCIPALS: Jonathon Tredray presented his report to the Board.

ENROLMENTS 2021: Jonathon Tredray thanked Christina England and her team for organising the enrolment process for 2021. The school roll for next year will be 1,340 students. Out of Zone enrolments have now been closed off.

NAG 1: CURRICULUM & REVIEW: Wendy Naidu reported on the OTJ's on Reading and Maths results for both Year 7 and Year 8 since lockdown. The movement of most students is heading in the right direction even after the disruption of lockdown.

POLICY REVIEW: Wendy Naidu reported on Policies inside the SchoolDocs framework and our review schedule. Board members can now review the Board policies at any time they wish to. Using SchoolDocs we can be assured that the legislation is always updated.

RISK MANAGEMENT: PHYSICAL RESTRAINT: Jonathon Tredray reported on the use of physical restraint as per the MOE guidelines. Authorised staff able to use restraint on a student at any time would need to report to the BOT ensuring that all school procedures in place have been used appropriately. If restraint is used in any form then a log needs to be filled out and lodged with the MOE.

NAG 3: EMPLOYMENT: Richard Alexander has replaced Eddie and has settled into school life really well.

5 YA & 10 YA: These plans now both need to be signed off by the board to enable us to start the building process. Moved David Oakley/Seconded Gavan Brunton. Carried unanimously.

SIP ALLOCATION OF FUNDS IS \$400,000.00: As previously discussed at board meetings the cost for the Outdoor Sports Canopy from Nova Shades is \$291,600.00 plus GST. Board discussion took place because this quote is more competitive there would be funds left over from the allocation to re turf 2 Netball, 2 Basketball and 1 Futsal/Hockey area as well, at a cost of \$48,200 plus GST. After discussion the Board have requested another quote to be obtained so they can compare prices. Discussion also

took place for Jonathon Tredray to be able to email Board members with quotes instead of waiting for another month for the Board to meet to discuss options. This will enable Board permission to get projects started more expediently. Jonathon Tredray moves that Board members be able to communicate via email acceptance of the given quotes for these projects, seconded Gavan Brunton. Carried unanimously.

Jonathon Tredray moves that his report be accepted/seconded Jared Cuff. Carried unanimously.

Wendy Naidu and Christina England thanked Jonathon Tredray for meeting with every staff member regarding their staff surveys and positions for 2021. It has been very well received from all members of the teaching staff.

FINANCE: Kevin Faulkner presented his report to the Board.

GOVERNMENT GRANTS: These are tracking better than forecasted due to increased funding to cover Covid-19 related costs.

LOCALLY RAISED FUNDS: These will be hardest hit in the foreseeable future due to Covid-19 particularly in the area of international students with the NZ borders being closed.

Enrolment week was very successful and a good number of enrolling families have already paid their donations for 2021. This was an improved uptake compared to last year.

EXPENSES: These are tracking in line with budget expectations.

OVERALL SUMMARY: There will be a deficit as a direct result of Covid-19 but reserves are robust enough to manage this during 2020. Work has already started in setting an achievable budget for 2021 that takes account of a likely on-going and significant reduction in international student numbers.

Jared Cuff moves that the Finance report be accepted/Seconded Annamaria Maclean. Carried unanimously.

PROPERTY: Taken as read. Moved David Oakley/Seconded Tania Wansink. Carried unanimously.

STAFF: Christina England presented the staff report to the Board.

NX INQUIRY: Billie McNaughton-Smale wrote an ethics inquiry on Keeping Orcas in captivity. A link has been provided for board members to view Billie's inquiry.

SCIENCE: Sonia Gobindlal is our teacher that is in charge of science at school. The science lesson is part of the Y8 Waikato Unit, where students visit the Sherwood Stream to investigate water quality. Northcross Students are now featuring on the new Watercare website.

ARTS ACADEMY: Showquest is a nationwide school stage competition this is now a fully digital competition. The link has been provided for Board members to view it.

FUTURE PROBLEM SOLVING: 16 teams have sat the qualifying exam for FPS. If they are successful they will be invited to the NZ Nationals in November. This year it will be virtual nationals.

CORRESPONDENCE:

CASUAL VACANCY FOR BOT: A letter has gone out on the 31 August 2020 to our school community plus our Year 6 student's families from our contribution schools. As yet we have had no response

regarding holding a by-election. Board discussion took place on the skill set required for any new member to the Board.

THANK YOU LETTERS: Lizette Van Zyl and Jacqui Matheson have both been sent thank you letters from the Board on the contribution they both make to our school.

Meeting Closed at 7.13 p.m.

Next Meeting will be held on the 27 October 2020 at 6.00 p.m.

Signed:

Chairperson

Dated: