

## **NORTHCROSS INTERMEDIATE SCHOOL**

### **BOARD OF TRUSTEES MEETING**

**22 OCTOBER 2019**

**PRESENT:** David Oakley (Chairperson), Jonathon Tredray (Principal), Kevin Faulkner (Executive Officer), Marc Rowlinson (Staff Representative), Lynne Potts (Board Secretary), Wendy Naidu (Deputy Principal), Christina England (Deputy Principal), Jill Haslam (Deputy Principal), Tania Wansink, Annamaria MacLean, Rachel McKenlay, Jared Cuff, Gavan Brunton.

**MEETING STARTED AT:** 6.30 p.m. David Oakley welcomed everyone to the meeting.

**MINUTES OF THE PREVIOUS MEETING:** The minutes of the previous meeting held on the 27 August 2019 are a true and accurate record. Moved Gavan Brunton/Seconded Rachel McKenlay. Carried unanimously.

#### **REPORTS:**

**PRINCIPALS:** Jonathon Tredray presented his report to the Board.

**STAFFING 2020:** At this stage we will be requiring two Scale A teachers to be appointed for 2020.

**TEACHER SELECTION PANEL:** The Board was asked if they wished to be part of the Scale A selection process. The Board is happy for the Senior Management to complete this process however Rachel McKenlay has made herself available should we require a Board member.

**SOLO TAXONOMY:** Discussion took place regarding our targeted professional development programme.

**CHARTER REVIEW:** The SLT have reviewed the results on how we are now tracking towards our Charter Goals. Discussion took place.

**UNIFORM:** Discussion took place regarding our students wearing their sports uniform to and from school. There has been a trial going because of the lack of suitable changing spaces for students to get changed back into their formal uniform to return home. Robust discussion took place. Our uniform suppliers hold a certain amount of fabric for our uniform requirements. The Board decided that there is still a need for a formal school uniform for 2020.

**NAG 1: HEALTH CURRICULUM:** Feedback was reported on with Mental Wellbeing, Cyber/Internet Safety, Bullying, Developing resilience and ability to Persevere are the top 3 and will definitely be our focus for 2020.

**MUSIC TUITION ROOM RENOVATION:** Discussion took place on the proposed building project. \$10,000.00 has been budgeted for this renovation. Unfortunately because of the wall that we want removed is load bearing the school will have to obtain a building consent. This will put the project over the original budget by \$6,000.00. David Oakley moves that the project still goes ahead. Seconded Jared Cuff. Carried unanimously.

David Oakley moves that the Principals report be accepted/Seconded Rachel McKenlay. Carried unanimously.

#### **PROPERTY REPORT:**

**FIRE ALARM:** Work has been started on the long list of items that Wormald's have identified as being non-compliant. Kevin Faulkner reported that we received two quotes for the work that now needs to be completed. Key elements of one of the quotes have now been accepted and work is commencing to ensure our continued compliance.

David Oakley moves that the Property report be taken as read. Carried unanimously.

**STAFF REPORT:** Marc Rowlinson presented his report to the Board.

**FPS:** Four teams are now in the NZ National finals.

**SPEECH COMPETITIONS:** Nancy Fan came second in the Mandarin speech competition and Elisabeth Jun came first in the Korean speech competition.

**APPA REHU TAI SPEECH FESTIVAL:** Tsimmy Hanafay achieved first place his topic was Discrimination.

**ZOO EXPERIENCE:** Three students won a behind the scenes visit to the zoo. Very exciting to feed cheetahs their milk, meerkats their insects.

**SCIENCE FAIR AWARDS:** The link was given to all Board members so they can go online and see our outstanding results.

David Oakley is to write a letter of congratulations to all the teaching staff for their outstanding commitment to our students.

**FINANCE REPORT:** Kevin Faulkner presented his report to the Board.

**GOVERNMENT GRANTS:** Continues to track better than budget forecast.

**FFP:** Our Foreign fee payers are above budget expectations.

Overall expectations for our end of year position have improved since our previous cash flow review at 30 June 2019.

**MEETING WENT INTO COMMITTEE AT 7.14 P.M.**

**OUT OF COMMITTEE AT 7.44 P.M.**

Jonathon Tredray moves that the Finance report be accepted/Seconded Jared Cuff. Carried unanimously.

**KOREA & TAIWAN MARKETING TRIP 2019:** Jonathon Tredray presented his report to the Board. A very successful trip and a big thank you to Sharon Hines for organising the trip. At the Alumni Luncheon there was a large turnout of ex Northcross Students and their parents. One of the students who travelled by train for three hours came along with his project that Marc Rowlinson helped him finish for three days over the school holidays. This is the type of advertising for our school that no amount of money can buy. The gifts that were distributed overseas were all homemade by our Tech students and were really appreciated.

**HEALTH & SAFETY MEETING:** This will take place in the Board room on the 20 November 2019 at 9.00 a.m. Rachel McKenlay will be the Board representative.

**GENERAL BUSINESS:**

**SPORTS REVIEW:** Jonathon Tredray spoke to the Board about reviewing the extra curricular sports programme at Northcross Intermediate School.

**POLICIES: ALCOHOL/DRUGS AND OTHER HARMFUL SUBSTANCES POLICY:** David Oakley moves that this policy be accepted. Carried unanimously.

**SUN PROTECTION POLICY:** David Oakley moves that this policy be accepted. Carried unanimously.

**CORRESPONDENCE:**

**COL STRATEGIC PLAN 2020 – 2022:** Jonathon Tredray reported to the Board regarding the COL Strategic Plan. Lynne Potts is to send all Board members a copy.

**LYNDON HOHAIA:** A request for unpaid leave from the 20 July 2020 to the 30 July 2020 to represent New Zealand at the World Masters Athletics in Toronto Canada. Board discussion took place. Jared Cuff moves that approval be given/Seconded Tania Wansink. Carried unanimously.

**PROFESSIONAL DEVELOPMENT:** David Oakley once again made all Board members aware of the PD's opportunities that are available.

**Meeting Closed at 8.03 p.m.**

**Next Meeting will be held on the 26 November 2019 at 6.30 p.m.**

**Signed:**

**Chairperson**

**Dated:**