

**NORTHCROSS INTERMEDIATE SCHOOL
BOARD OF TRUSTEES MEETING
28 FEBRUARY 2023**

WELCOME: Lynne Potts Board Secretary both welcomed everybody and opened the meeting at 6.52 p.m.

NOMINATIONS FOR CHAIRPERSON: Lynne Potts called for nominations for a Chairperson for 2023. Jonathan Tredray nominated Jared Cuff/Seconded Marc Rowlinson as this was the only nomination received and was unopposed Jared Cuff was duly elected. Carried unanimously.

RESOLUTION TO SELECT KELLY YOUNG TO FILL THE CASUAL VACANCY UNTIL OUR NEXT BOARD ELECTION IN 2025: Jared Cuff moves that Kelly Young be selected to fill the casual vacancy. Seconded James de Villiers. Carried unanimously.

PRESENT: Jared Cuff (Chairperson), Jonathan Tredray (Principal), Kevin Faulkner (Executive Officer), Marc Rowlinson (Staff Trustee), Lynne Potts (Board Secretary), Wendy Naidu (Deputy Principal), Christina England (Deputy Principal), Tania Wansink, James de Villiers, Steve Murray, Kelly Young.

APOLOGIES: David Oakley, Jill Haslam.

SPEAKING RIGHTS GRANTED: Jared Cuff moves that Wendy Naidu, Jill Haslam and Christina England be given speaking rights for the 2023 year. Seconded Jonathon Tredray. Carried unanimously.

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on the 12 December 2022 are a true and accurate record. Moved Jared Cuff/Seconded James de Villiers.

REPORTS:

PRINCIPALS: Jonathan Tredray presented his report to the Board.

It has been a relatively smooth start to the school year despite the weather conditions that we have all experienced.

ACHIEVEMENT RESULTS 2019 - 2022: Maths results were discussed in depth with the board. The graphs presented show that with our students now back attending school the results are showing really pleasing results. Reading results were also reported on and these show a lift back up as well. Jonathan discussed that writing is very subjective and that teacher moderation meetings are being planned for.

CHARTER AND ANNUAL PLAN: Robust discussion took place with the board. This is very literally a working document.

MARAEA RAMEKA: Maraea works with the COL two days a week and the other three days she works supporting teachers in helping them develop Maori language programmes for their students.

LEADERSHIP PROGRAMME: This programme is led by Jo Robson. It has proved invaluable with the Senior Management Team. If Jonathon is not on site then the DP's take on the responsibility of running the school and if the DP's are off site then the AP's take on leadership responsibilities.

PROJECT BASED LEARNING: This term the PBL focus is on Protests. Speakers have been invited into school to talk about how they protested in their youth and for what causes. The passion that our students have shown so far, have amounted to many protests about varied issues that the student's have felt strongly about.

PROPOSAL TO ATTEND THE PBL WORLD CONFERENCE, NAPA VALLEY, USA 2023:

Board discussion took place regarding the PBL based learning and how important it is for students to be able to come up with solutions towards problems. The student engagement at Northcross Intermediate school has been exceptional. This new way of learning is going to be the way of the future and it is extremely relevant for all our students to be involved in this. Board permission is requested for both Jonathon Tredray and Juliet Hamblyn to attend the PBL World Conference in Napa Valley, USA on the 26 to 29 June 2023. The cost for each person is \$9,000.00. Further board discussion will follow when Kevin Faulkner presents his report to the Board.

FPS NATIONAL CHAMPIONSHIP IN BOSTON: Board permission is requested that Glenis Martin who teaches FPS at school trip be paid for by the school. Jared Cuff moves that the school pays for Glenis Martins trip to America. This was seconded by James de Villiers. Carried unanimously.

BOARD PERMISSION TO HOLD OFF SITE SCHOOL TRIPS:

12 - 23 March 2023	Year 8 Camp at Findlay Park
27 - 31 March 2023	Student Leaders Camp
11 - 12 May 2023	Noho Marae
3 - 14 June 2023	Future Problem Solving Trip to America
19 - 23 June 2023	Sports Class Camp
23 - 24 May 2023	Stuffy Roadshow
28 Aug - 1 Sept 23	Enviro Extravaganza at MERC
2 - 8 Sept 2023	AIMS
27 Oct - 1 Nov 2023	New Caledonia Trip

Jared Cuff moved that permission be granted for all off site trips provided that the appropriate RAMS forms have all been completed/Seconded Marc Rowlinson. Carried unanimously.

TEACHER ONLY DAY 24 APRIL 2023: Discussion took place regarding the teacher only day. Moved Tania Wansink/seconded Steve Murray. Carried unanimously.

Jonathan Tredray moves that his report be accepted/seconded Jared Cuff.

FINANCE REPORT: Kevin Faulkner presented his report to the Board.

DRAFT BUDGET 2023: This was presented to the Board for approval. Moved Steve Murray/Seconded James de Villiers. Carried unanimously.

PHOTOCOPIERS RENEWAL WITH FUJI: Kevin reported that Fuji have shown the school wonderful service over the past five years. They are wanting us to sign the renewal contract for the next five years. There are future savings over the next five years which will enable the school to fund the proposed PBL trip to America for both Jonathon Tredray and Juliet Hamblyn to attend. Jared Cuff moves that the school accepts Fuji's proposal for a new 5 year Printer/Copier Contract. Jared Cuff also moves that the school pays for both Jonathon and Juliet to attend the PBL conference in June 2023. Seconded James de Villiers. Carried unanimously.

REGISTER OF INTEREST: The auditors each year require all BOT members to disclose if they have any conflict of interest. No BOT member registered any conflict.

Marc Rowlinson moves that the Finance report be accepted/Seconded Jonathon Tredray. Carried unanimously.

PROPERTY REPORT:

THANK YOU LETTER: The Board is to write a thank you letter to both Andrew Bolland and Richard Alexander to thank both of them for their outstanding work during the three weather events that we have experienced recently. Their high level of commitment to their work is always appreciated.

Jared Cuff moves that the Property report be taken as read/Seconded Jonathon Tredray. Carried unanimously.

STAFF REPORT: Marc Rowlinson presented his report.

EOTC: Marc Rowlinson reported on the Year 7 Challenger Series of Events that are taking place.

THANK YOU TO ALL NORTHCROSS STAFF: Marc Rowlinson acknowledged all staff members that helped Louisa Grant and her partner when they lost everything in Cyclone Gabrielle the help that she received from all of Northcross family members was wonderful. Staff members got stuck in and assisted with the removal of all her contents from her home. Staff gave financial support through Give a Little page and also offered accommodation for them both. The response was really overwhelming. Marc Rowlinson moves that his report be accepted. Seconded Jonathon Tredray.

GENERAL BUSINESS:

NORTHCROSS HEALTH & SAFETY BOT REPRESENTATIVE: Kelly Young has volunteered to attend the Northcross Health & Safety Meetings going forward.

SCHOOL MASTER PLAN: Both Steve Murray and David Oakley have spoken to two companies so far regarding getting a more formative direction of future proofing Northcross Intermediate. Steve Murray is trying to make contact with a further company. A report will be tabled at our next board meeting for further discussion. Steve Murray stated that the development going forwards needs to be aligned strategically for the future.

SCHOOL UNIFORM: Wendy Naidu, Christina England and Jill Haslam all met with Argyle regarding the school uniform. Previously we had a formal and sports uniform. Some samples were shown of what the proposed updated uniform will look like. Samples will be available at our next meeting for further discussion. All Board members agreed that we now need to make a decision and get it done. Robust board discussion took place and a quote will also be presented at our next meeting for more formal set's of uniform, which will be used when students represent the school.

EASTER GIFT FOR ALL STAFF: In acknowledgment of the school's dedicated staff discussion took place on getting all Northcross staff a small Easter gift from the Board of Trustees. Jared Cuff is taking on the task of being the Easter Bunny.

CORRESPONDENCE:

KASSANDRA KING: Unpaid leave request from 25 May to 2 June 2023. Jonathan Tredray moves that the unpaid leave request be approved. Seconded Jared Cuff carried unanimously.

CHRISTINA ENGLAND: Request for nine days leave in term two 2023. Monday 24 to 28 April 2023 and 1 May to 5 May 2023. Jonathan Tredray moves that leave be approved/seconded Marc Rowlinson. Carried unanimously.

SONIA GOBINDLAL: Unpaid leave request from 6 to 16 June 2023. Jonathan Tredray moves that the unpaid leave request be approved. Seconded Marc Rowlinson. Carried Unanimously.

Meeting Closed at 8.42 p.m.

Next meeting will be on the 4 April 2023.