

**NORTHCROSS INTERMEDIATE SCHOOL
BOARD OF TRUSTEES MEETING
2 MAY 2023**

PRESENT: Jared Cuff (Chairperson), Jonathan Tredray (Principal), Marc Rowlinson (Staff Trustee), Jill Haslam (Deputy Principal), Wendy Naidu (Deputy Principal), Kelly Young, Steve Murray.

MEETING STARTED AT: 6.00 p.m.

APOLOGIES: Lynne Potts (Board Secretary), David Oakley, Christina England

MINUTES OF THE PREVIOUS MEETING: Minutes of the previous meeting held on 4 April 2023 are a true and accurate record. Moved Jared Cuff/Seconded Marc Rowlinson. Carried unanimously.

REPORTS:

PRINCIPALS: Jonathan Tredray presented his report to the Board.

Iona Holsted, Minister of Education, provided a new update today highlighting the need for specific policies around the use of physical restraint. Policies need to be in place by 7 May 2023.

Through School Docs we have the following policies in place:

Acceptable Physical Contact

Reducing Student Distress

Use of Physical Restraint

School Docs have updated these to reflect new legislation. Copies of the updated policies have been passed on to the Board to read through and review at our next meeting.

As a school, staff need to complete webinars around acceptable physical restraint - we also need to also look at those (other than teachers) who are authorised to administer physical restraint.

The National Education Guidelines (NEGs) and National Administration Guidelines (NAGs) have now gone. They have been replaced with the NELPs - National Education Learning Priorities as the Boards guiding principles until January 2027. The NELPs have been embedded through our school charter: Learners at the Center; Barrier Free Learning; Quality Teaching and Leadership; Future of Learning and Work; World Class Inclusive Public Education.

Moved Jared Cuff/Seconded Marc Rowlinson. Carried unanimously.

PROPERTY:

Over the holidays some small painting jobs have been completed, along with the removal of fences around the new covered courts. New decals have been installed around the front of the admin block. Acknowledgement of Richard and Andrew who have worked hard over the holidays to get the school in such good shape for the start of the new term.

The School Master Plan is still a work in progress - we are still at the stage of getting the quotes in to get this process started.

Clarity was sought around the 5YA and 10YA and what projects require MoE approval. Any project over \$20,000 needs approval, this is to ensure that the Ministry of Education are confident that the Board has sufficient funds to cover the costs of these projects..

The new climbing frame will start in June.

Moved Jared Cuff/Seconded James de Villiers. Carried unanimously.

FINANCE:

We are doing well with the help of additional Government grants. Also having the international students return means a significant gain in income.

Learning resource spending is higher due to the support staff pay equity claims that were reached for support staff in 2022 - these are being covered by government grants

Property is ahead of where we spent last year, this is budgeted expenditure and is to be expected due to last year being hindered by Covid.

At this stage \$75,000 has been accrued for Student Welfare Projects and this is tagged to the new playground.

Working capital - this is independent of 5YA money. As a board we had previously agreed a minimum working capital balance for emergencies. Kevin will confirm the amount agreed at the next board meeting.

Further clarification around the state of the 5YA money, a breakdown of funds - a working capital surplus summary sheet would be helpful for the Board to understand this. Kevin will work on this breakdown for future finance reports.

Moved Steve Murray/Seconded Tania Wansink. Carried unanimously.

Acknowledgement for Jonathon Tredray in recognition of Jonathon's Professional Growth Cycle Report carried out by Jo Robson. Thanks from the Board for all the extra effort that Jonathon puts in with personal Professional Development

Jared Cuff left at 6:35pm

STAFF: Marc Rowlinson presented his report to the Board.

GENERAL BUSINESS:

Stormwater Drain - robust discussion took place. The developer has provided their own engineers report. BoT requests that our own independent engineers report is conducted that is to be paid for by the developers. This needs to be completed by an Auckland Council Engineer due to it involving sewerage. Jonathan will email back a response to request this be completed prior to any decisions being made.

CORRESPONDENCE:

Mark Jolley Stormwater Connection Consent: we will not be progressing further with the Stormwater Connection form until we have met the conditions as requested above.

Meeting closed at 6.45 p.m.

Next meeting will be on 13 June 2023.

Signed:

Dated:

Chairperson