

## **NORTHCROSS INTERMEDIATE SCHOOL BOARD OF TRUSTEES**

### **POLICY ON ATTENDANCE AND TRUANCY**

#### **POLICY:**

1. The Board, under s31 of the Education Act, is responsible for “taking all reasonable steps to ensure the attendance of students enrolled at its school or schools (or institution or institutions).”
2. Attendance at school will be monitored twice daily and recorded accordingly.
3. The Principal, or Management Representatives are responsible for ensuring that patterns of absence are identified and appropriately dealt with.
4. The Principal or Management Representative, will provide a truancy status report to the Board twice a year in June and November on any current or possible cases of truancy and the action taken by school staff.

#### **Domain: 3**

**Approved:** 16 February 1993

**Reviewed:** 21 June 1994

**Reviewed:** 26 March 1996

**Reviewed:** 26 November 2001

**Reviewed:** 19 November 2002

**Reviewed:** 20 June 2006

**Reviewed:** 21 May 2012

**Reviewed:** 9 July 2015

**Signed:**

**Dated:**

**Chairperson**

**ATTENDANCE&TRUANCYBOT**